



LICENSING AND REGISTRATION COMMITTEE

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| DATE: | Wednesday, 2 October 2024 |
| TIME: | 6.30 pm |
| VENUE: | Committee Room, Town Hall, Station Road, Clacton-on-Sea, CO15 1SE |

MEMBERSHIP:

Councillor J Henderson (Chairman)
Councillor Wiggins (Vice-Chairman)
Councillor Bray
Councillor Casey
Councillor Codling

Councillor A Cossens
Councillor Davidson
Councillor Skeels Jnr.
Councillor Smith
Councillor Thompson

Most Council meetings are open to the public and press. The space for the public and press will be made available on a first come first served basis. Agendas are available to view five working days prior to the meeting date and the Council aims to publish Minutes within five working days of the meeting. Meeting papers can be provided, on request, in large print, in Braille, or on disc, tape, or in other languages.

This meeting will be filmed by the Council for live and/or subsequent broadcast on the Council's website. The whole of the meeting will be filmed, except where there are confidential or exempt items, and the footage will be on the website for up to 24 months (the Council retains one full year of recordings and the relevant proportion of the current Municipal Year). The Council will seek to avoid/minimise footage of members of the public in attendance at, or participating in, the meeting. In addition, the Council is obliged by law to allow members of the public to take photographs, film, audio record and report on the proceedings at public meetings. The Council will only seek to prevent this should it be undertaken in a disruptive or otherwise inappropriate manner.

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DATE OF PUBLICATION: Tuesday, 24 September 2024

AGENDA

1 Apologies for Absence and Substitutions

The Committee is asked to note any apologies for absence and substitutions received from Members.

2 Minutes of the Last Meeting (Pages 7 - 14)

To confirm and sign as a correct record, the minutes of the meeting of the Committee, held on Wednesday, 24 July 2024.

3 Declarations of Interest

Councillors are invited to declare any Disclosable Pecuniary Interests, Other Registerable Interests of Non-Registerable Interests, and the nature of it, in relation to any item on the agenda.

4 Questions on Notice pursuant to Council Procedure Rule 38

Subject to providing two working days' notice, a Member of the Committee may ask the Chairman of the Committee a question on any matter in relation to which the Council has powers or duties which affect the Tendring District **and** which falls within the terms of reference of the Committee.

5 Miscellaneous Licensing Sub-Committee (Pages 15 - 16)

The Committee will formally receive and note, for its information only, the minutes of the meeting of the Miscellaneous Licensing Sub-Committee held on Tuesday, 9 July 2024.

6 Premises/Personal Licences Sub-Committee (Pages 17 - 40)

The Committee will formally receive and note, for its information only, the minutes of the Premises/Personal Licences Sub-Committee meetings held on Monday, 17 June 2024, Wednesday, 31 July 2024, Monday, 2 September 2024 and Monday, 9 September 2024.

7 Report of the Assistant Director (Governance) - A.1 - Licensing Enforcement and Inspection Policy 2024-2028 (Pages 41 - 56)

This report is submitted to the Committee to enable it to consider the revised Licensing Enforcement and Inspection Policy following a 5-week period of consultation on a draft revised policy. This report sets out the proposed policy to be adopted and the outcome of the consultation.

8 Report of the Assistant Director (Governance) - A.2 - Sex Establishment Policy (Pages 57 - 80)

This report is submitted to the Committee to enable it to consider recommending to Cabinet a revised Sex Establishment Policy following a 5-week period of consultation on a draft revised policy. This report sets out the revised proposed policy to be adopted and the outcome of the consultation.

9 Report of the Assistant Director (Governance) - A.3 - Gambling Act 2005 Policy (Pages 81 - 124)

This report is submitted to the Committee to enable it to consider the revised Gambling Act 2005 Policy following a recent 5-week period of consultation on a draft revised policy. This report sets out the proposed policy to be adopted and the outcome of the consultation.

10 Report of the Assistant Director (Governance) - A.4 - Pavement Licensing Policy (Pages 125 - 142)

This report is submitted to the Committee to enable it to consider the Pavement Licensing Policy following a 5-week period of consultation on a draft revised policy. This report sets out the proposed revised policy to be adopted and the outcome of the consultation.

11 Date of the Next Meeting of the Committee

To enable the Committee to discuss fixing the date of its next meeting.

12 Exclusion of Press & Public

The Committee is asked to consider passing the following resolutions:-

- a) *“that under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of Agenda Items 13 on the grounds that it involves the likely disclosure of exempt information as defined in Paragraph 1 of Part 1 of Schedule 12A, as amended, of the Act.” and,*
- b) *“that under Regulation 14 of the Licensing Act 2003 (Hearings) Regulations 2005 the public be excluded from the meeting during consideration of Agenda Item 14 on the grounds that the public interest in so doing outweighs the public interest in that part of the hearing taking place in public.”*

13 Exempt Minutes - Miscellaneous Licensing Sub-Committee (Pages 143 - 148)

The Committee will formally receive and note, for its information only, the exempt minutes of the Miscellaneous Licensing Sub-Committee held on Tuesday, 9 July 2024.

14 Exempt Minutes - Premises/Personal Licences Sub-Committee (Pages 149 - 152)

The Committee will formally receive and note, for its information only, the exempt minutes of the meeting of the Premises/Personal Licences Sub-Committee held on Wednesday, 31 July 2024.

Date of the Next Scheduled Meeting

The next scheduled meeting of the Licensing and Registration Committee is to be held in the at Time Not Specified on Date Not Specified.

Information for Visitors

FIRE EVACUATION PROCEDURE

There is no alarm test scheduled for this meeting. In the event of an alarm sounding, please calmly make your way out of any of the fire exits in the hall and follow the exit signs out of the building.

Please heed the instructions given by any member of staff and they will assist you in leaving the building and direct you to the assembly point.

Please do not re-enter the building until you are advised it is safe to do so by the relevant member of staff.

Your calmness and assistance is greatly appreciated.